

DRAFT

**COLLEGE INSTRUCTION COMMITTEE
MINUTES OF APRIL 14, 2003**

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Yvonne Brisard (R3S), James Duvall (NAS), Joy Lynch (CAH), Robert Chan (BSSAT), Richard Stollings (Classified Senate)

RESOURCE TEAM: None in attendance

GUESTS: Elvia Ornelas-Garcia, Helen Kalkstein

ABSENT: Ed Greene (HSPEA),

APPROVAL OF AGENDA: The agenda was approved.

ACTION ITEMS:

COURSE/CATALOG CHANGES

READ 92 - Four-way English

CHANGE: *changed to ENGL 92, description*

ACTION: Approved

READ 110A - Developing College Level Reading Proficiency

CHANGE: *changed to ENGL 110A, description*

ACTION: Approved

ESL 50 - Preparatory Course for Beginning ESL Students

CHANGE: *title and description, remove advisory, hours and units (to correct catalog)*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 123 - ESL Listening/Speaking I

CHANGE: *title and description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 126 - ESL Listening/Speaking II

CHANGE: *title and description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 129 - ESL Listening/Speaking II

CHANGE: *- title and description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 132 - Advanced Oral Communication for ESL Students

CHANGE: *title and description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 183 - Writing I

CHANGE: *description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 186 - Writing II

CHANGE: *description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 189 - Writing III

CHANGE: *description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 192 - Writing IV

CHANGE: *title and description*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

ESL 135 - Pronunciation

CHANGE: *description, title*

ACTION: Conditionally Approved

CONDITIONS: ESL Placement validation with appropriate score range

NEW COURSE/COURSE REVISION

ENGL 92 - Four-way English

CHANGE: *hours and units*

ACTION: Conditionally Approved

CONDITIONS: Need Carnegie Guideline Statement, READ 92 Outline (Compare with ENGL 95)

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: Jim Duvall will be on Sabbatical during the F03-S04 school-year. Beth announced the Crab Feed on May 3 from 5:30-7. The cost is \$30 per person.

CONDITIONALLY APPROVED ITEMS THAT HAVE NOT MET CONDITIONS

The Content Review and Course Revision for COUNS 86 - Adaptive Computer Technology have not been approved by the Instructional Office.

DISCUSSION ITEMS

Reorganization of CIC Process Discussion - The proposed course/catalog change process was approved by the Council of Chairs and the Academic Senate. Beth will be presenting a workshop on CIC procedures during flex week on August 14 from 1-4 in AA216.

CIC Manual Revisions - The inclusion of the DSPS Statement on syllabi is recommended by the CIC but is not a State requirement.

ADJOURNMENT The meeting was adjourned at 4 p.m.

CONTENT REVIEWS W/O PRE/COREQUISITES

ENGL 92 - Four-way English

ENGL 110A - Developing College Level Reading Proficiency

ESL 50 - Beginning ESL

ESL 123 - ESL Listening/Speaking I

ESL 126 - ESL Listening/Speaking II

ESL 129 - ESL Listening/Speaking II

ESL 132 - Advanced Oral Communication for ESL Students

ESL 183 - Writing I

ESL 186 - Writing II

ESL 189 - Writing III

ESL 192 - Introduction to Essay Writing for ESL Students

ESL 135 - Pronunciation

ESL 108 A-E ESL Course Specific Tutoring Laboratory